

Response to COVID-19 Safety

For Parents & Families

March 2022

- 1. **Closed Door Policy** Clubs will lock front doors until operating hours begin. Once Club is open, front doors *can* remained locked to outside guests if adequate supervision is not available.
- 2. **Temperature Checks –** Employees, members, and visitors will temperature check for clearance into the building. A tracking sheet is not required for in/out.
- 3. **Drop off/Pick-ups** Available throughout operating hours. Cadet aged members must depart earlier than teens.
- 4. **Club Questionnaire** All attendees, including staff must respond to (5) health questions upon arrival every day.
- 5. **Isolation Station** If anyone responds "yes" to any of the daily questions, they will be immediately isolated and parents notified for pick up.
- 6. **COVID-19 Positive Tests** For employees and members who contract COVID-19, refer to the existing CDC guidelines and to your health care provider. The average return-to-work time is 10 days after the first date of symptoms. The California COVID Cares Act is in place until September 2022 to support time away due to COVID-19. Each Club location is equipped with "take home" rapid tests if employees should need one.
- 7. **Facial Masks** Facial coverings are **optional** for all. This is in compliance with local school guidelines.
- 8. Restricted Areas All water fountains are off limits.
- 9. **High Risk Areas** High Risk areas need special attention and a regular cleaning schedule in place to ensure cleanliness and Club safety for those who visit the area daily. This includes: **restrooms**, **sports equipment's**, **playgrounds**, **writing utensils**, **lunch rooms**, **keys**, **door handles**, **and computer keyboards**.
- 10. **Social Distancing** The Club is a safe place because of social distancing. Social Distancing is highly encouraged and room capacity management ensures that each member has adequate space to use.
- 11. **Staff to Member Ratio** Clubs are no longer operating as "cohorts" or "learning hubs" therefore, members can move freely through the Club with a 1:15 ratio of supervision.
- 12. **Visitors and Guests** Are allowed in buildings and must check-in at the front desk. All volunteers must go through the Administration required background check to attend the Club regularly.
- 13. **Cleaning Schedules & Sanitizing** Club staff are to continue prioritizing daily cleaning. The responsibility is shared with all employees and managed by the Unit Director. Daily cleaning is required in all spaces but not limited to the following areas: restrooms, classrooms, common areas, entry and exit ways, lunch rooms, and trash cans.